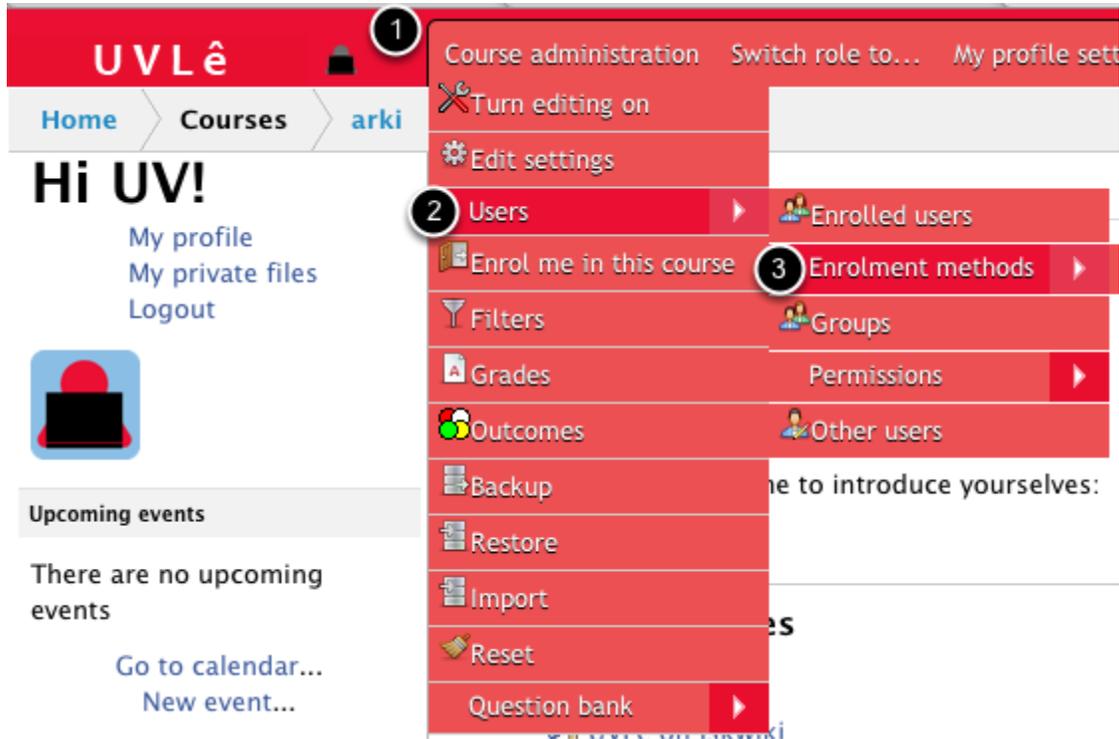


Teacher: How to set the enrolment key for your course

This page details the way to set up the enrolment key for a course.

Step 1: Click on Course Administration



After logging in on UVLe, you (teacher) can go to your course and click on (1) Course administration, on (2) Users, and on (3) Enrolment method.

Step 2: Click on Edit icon on Self-enrolment (Student)

Enrolment methods

Enrolment methods

Name	Users	Up/Down	Edit
Manual enrolments	4	↓	✗ 👁 👤
Guest access	0	↑ ↓	✗ 🍪
Self enrolment (Student)	15	↑ ↓	✗ 👁 ✂
Guest access	0	↑	✗ 🍪

Add method

Edit icon

Click on Edit icon on Self-enrolment for students

Step 3: Set enrolment key

Users > Enrolment methods > Self enrolment (Student)

Self enrolment

Self enrolment

Custom instance name

Allow self enrolments Yes

Enrolment key Unmask

Use group enrolment keys No

Assign role

Enrolment duration days Enable

Start date Enable

End date Enable

Unenrol inactive after

Max enrolled users

Send course welcome message

Custom welcome message

Set your enrolment key. Check Unmask if you want to see your key as it's typed in. Afterwards, click on **Save changes**.