

**Call for Nominations to the
UP Diliman Extension Program in Pampanga Directorship**

The Nomination Committee for the Directorship of the UP Diliman Extension Program in Pampanga (UPDEPP) **shall accept nominations from 9:00 AM of 9 May 2011 to 12 NN of 20 May 2011**. Please submit the following documents (in both printed copies with original signatures as appropriate and soft copies in CD-ROM or USB drive) within office hours to Ms. Michelle Angeles or Ms. Guey Ruiz, Administrative Office, Institute of Mathematics, U.P. Diliman (Tel Nos: (02)920-1009/928-0439):

1. Nominator(s)' signed nomination letter containing the justification for the nomination (please include current contact details of the (first) nominator);
2. Nominee's summarized curriculum vitae;
3. Nominee's signed letter of acceptance of nomination stating willingness to serve as Director; and
4. Nominee's plans for the unit, in broad terms, to include his/her flagship programs and ideas for a smooth transition.

All letters shall be addressed to:

**UP Diliman Extension Program in Pampanga Directorship Nomination Committee
c/o Dr. Marian P. Roque, Institute of Mathematics, U.P. Diliman.**

Who May Nominate: Personnel of the UPDEPP, its students and alumni, others from outside the UPDEPP, interested candidates.

Who May be Nominated: The nominee need not be a faculty member at the time of nomination. Should s/he be appointed, s/he must have a faculty appointment. The nominee must possess the following minimum qualifications:

1. Commitment to academic freedom and the values and ideals of the University;
2. Distinction or outstanding academic credentials in the nominee's chosen field of expertise which should be along the lines of UPDEPP's disciplines or fields;
3. Filipino citizen;
4. Leadership qualities and administrative or managerial capability;
5. Must be willing to serve; and,
6. Must consider resource generation an important function of the position.

SCHEDULE OF ACTIVITIES

Call for Nominations	06 May 2011
Receipt of Nominations by the Nomination Committee	9 – 20 May 2011, 12:00 NN
Public Forum to Present Nominees to the College	24 May 2011 10:00 AM – 12:00 NN (UPDEPP*)
Nomination Committee Meetings with Different Groups [Faculty, staff, students, alumni, are requested to make an appointment before May 24 through the Chair, Dr. Marian P. Roque (marian.roque11@gmail.com) .]	24 May 2011 1:30 PM – 4:30 PM (UPDEPP*)
Nomination Committee Interviews with Nominees	24 May 2011 4:30 PM to 6:30 PM (UPDEPP*)
Nomination Committee Report to the Chancellor	31 May 2011

*Venue to be announced later.