

# Adding a Block

This page demonstrates the steps in adding a Block in UVLe.

## Turn editing on and add a block

The screenshot displays the UVLe course administration interface. The top navigation bar includes 'UVLê', 'Course administration', 'Switch role to...', 'My profile settings', 'Site administration', and a 'Search Courses' button. The main content area is titled 'UVLe for Science' and shows a 'Topic outline' with five sections: '1 Mathematical Expressions', '2 Chemistry Sample Lessons (Packages)', '3 Sample Biology Lessons', '4 Sample Physics Lessons', and '5'. Each section has an 'Add an activity...' and 'Add a resource...' button. On the right side, there is a 'Turn editing on' button (labeled 1), a 'Search forums' box, and a 'Latest news' section. A blue rectangle highlights the 'Add a block' menu (labeled 2), which is open and shows a list of block types. The 'Quickmail' block is highlighted with a green circle (labeled 3). The left sidebar contains a 'Hi UV!' greeting, user profile links, 'Recent activity', and 'Upcoming events'.

After logging in and going to your assigned course, click on (1) **Turn editing on** and on (2) **Add** under **Add a block** (see blue rectangle above). Then choose a particular Block to be added (in this example, **Quickmail** block).

# Examine the Block

The screenshot shows a Moodle course page for 'UVLe for Science'. The top navigation bar includes 'UVLê', 'Course administration', 'Switch role to...', 'My profile settings', 'Site administration', and a search box for 'Search Courses'. Below the navigation bar, the page is divided into several sections:

- Left sidebar:** 'Hi UV!' with links for 'My profile', 'My private files', and 'Logout'. Below this is a 'Recent activity' section showing activity since Thursday, 2 February 2012, 04:21 PM, and an 'Upcoming events' section with a 'Deadline for Dropping Subjects' on Monday, 20 February.
- Topic outline:** A list of topics with 'Add an activity...' and 'Add a resource...' buttons. The topics are:
  - 1 Mathematical Expressions:** Includes 'Adding Mathematical Equations on UVLe' and 'The Not-So-Short Guide to LaTeX'.
  - 2 Chemistry Sample Lessons (Packages):** Includes 'Covalent Bonding' and 'Alkanes'.
  - 3 Sample Biology Lessons**
- Right sidebar:** 'Search forums', 'Latest news' (with 'Add a new topic...' and '(No news has been posted yet)'), and a 'Quickmail' block. The 'Quickmail' block is highlighted with a blue rectangle and contains links for 'Compose New Email', 'Signatures', 'View Drafts', 'View History', and 'Configuration'.

Once done, you should see an added block. In this case **Quickmail** (see blue rectangle above).