## PLEASE CIRCULATE / POST AT YOUR BULLETIN BOARD

University of the Philippines Diliman, Quezon City

## **BULLETIN OF VACANT POSITIONS # 147**

POSITION	COLLEGE/UNIT	STATUS	MINIMUM QUALIFICATIONS				DEADLINE OF
			EDUCATION*	EXPERIENCE	TRAINING	ELIGIBILITY	APPLICATION
(1) UNIVERSITY RESEARCH ASSOCIATE I (SG-12)	COLLEGE OF ARCHITECTURE		AB or BS degree relevant to the nature of the work in the position*	None required	None Required	CS Professional	October 10, 2012
(1) UNIVERSITY EXTENSION SPECIALIST II (SG-18)	COLLEGE OF SOCIAL WORK AND COMMUNITY DEVELOPMENT (CSWCD)	Permanent UEXSP2-84-1998/ 1880-3 (1994)	1. MA or MS degree plus 12 units of advanced graduate work completed; or 2. MA or MS degree; or  3. AB or BS degree plus 18 units of graduate work completed	1. None Required; or  2. 3 yrs of experience in designing and/or conducting training programs, or in teaching at the collegiate level, or in supervisory/consultancy work, or as Training Officer /Associate/ Specialist; or 6 yrs. of experience as University Extension Associate I or II or  3. 5 yrs of experience in designing and/or conducting training programs, or in teaching at the collegiate level, or in supervisory/consultancy work, or as Training Officer /Associate/ Specialist; or 10 years of experience as University Extension Associate I or II	8 hours of relevant training	CS Professional	October 10, 2012

Interested applicants may apply at the Human Resources Development Office,

located at the Mezannine floor, Quezon Hall, UP Diliman with the following:

Letter of application Comprehensive resume with (1) 2x2 recent picture

Transcript of records (impt: certified copy needed)

Certificate/s of previous employment/s

Certificate of eligibility

Certificates of trainings attended (at the most, taken 5 years ago)

For inquiries, call HRDO Recruitment Section :

Check out other job vacancies at http://www.hrdo.upd.edu.ph

APPROVED FOR POSTING:

ROSALINDA J. TINGCO Chief, HRRD, HRDO

26 September 2012