

PLEASE CIRCULATE / POST AT YOUR BULLETIN BOARD

University of the Philippines, Diliman, Quezon City

BULLETIN OF VACANT POSITIONS # 152

POSITION	COLLEGE/ UNIT	STATUS	MINIMUM QUALIFICATIONS				DEADLINE OF APPLICATION
			EDUCATION*	EXPERIENCE	TRAINING	ELIGIBILITY	
(1) UNIVERSITY EXTENSION SPECIALIST II (SG-18)	Institute for Small Scale Industries (ISSI)	Permanent UEXSP2-89-1998/1900-3(1994)	1. MA or MS degree plus 12 units of advanced graduate work completed; or 2. MA or MS degree; or 3. AB or BS degree plus 18 units of graduate work completed; or	1. None required; or 2. 3 yrs of experience in designing and/or conducting training programs, or in teaching at the collegiate level, or in supervisory/consultancy work, or as Training Officer/Associate or 6 years of experience as UEA I or II; or 3. 5 yrs of experience in designing and/or conducting training programs, or in teaching at the collegiate level, or in supervisory/consultancy work, or as Training Officer/Associate or 10 years of experience as UEA I or II	8 hours of relevant training	Career Service (Professional)	30 October 2012
(1) COLLEGE LIBRARIAN II (SG-15)	COLLEGE OF ENGINEERING LIBRARY	Contractual	BLS/BSLS or BSE/BA with a major/specialization in Library Science or Information Science/Management with 18 graduate units in any field	4 years of professional experience in library/information work or in teaching Library Science/Information Science/Management	8 hours of relevant training	R.A. 1080 (Licensed Librarian)	30 October 2012

* Either the Bachelor's degree or the graduate work required should be relevant to the nature of work in the position

Interested applicants may apply at the Human Resources Development Office, located at the Mezzanine floor, Quezon Hall, UP Diliman with the following:

- Letter of application
- Transcript of records (impt: certified copy needed)
- Certificate of eligibility
- Certificates of trainings attended within the last 5 yrs.
- Comprehensive resume with (1) 2x2 recent picture
- Certificate/s of previous employment/s

APPROVED FOR POSTING:

ROSALINDA J. TINGCO
Chief, HRRD, HRDO

For inquiries, call HRDO Recruitment Section :
Check out other job vacancies at <http://www.hrdo.upd.edu.ph>

16 October 2012