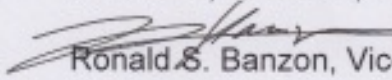


OFFICE OF THE VICE CHANCELLOR  
FOR ACADEMIC AFFAIRS

23 August 2012

Memorandum OVCAA 2012-16

For: All Deans, Directors, and Heads of Units  
From:  Ronald S. Banzon, Vice Chancellor for Academic Affairs  
Subject: Faculty Orientation 2012

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The faculty orientation is scheduled on Monday, 03 September 2012, 01:00 – 05:00 PM, at the SOLAIR Auditorium.

Please confirm/send your list of suggested participants to [teachupd@gmail.com](mailto:teachupd@gmail.com). Priority will be given to regular faculty members appointed from 2010 onwards.

Questions/items of interest or expected to be addressed during the orientation may also be emailed to [teachupd@gmail.com](mailto:teachupd@gmail.com) by morning of Tuesday, 28 August 2012.

Thank you for your attention and cooperation.